

PRO-ALIGN

Circulation: Management, Aftersales, Stores

Assessment of: **Assembly of Alignment Console**

Assessor(s): S Wickham (Executive Edge), Carl M Potter, Colin Avis

Likelihood

Certain	High	High	Very High	Very High
Highly probably	Moderate	High	Very High	Very High
Likely	Moderate	Moderate	High	High
Unlikely	Low	Low	Low	Low
<u>Severity</u>	Minor injury	Lost time injury	Serious Injury	Death

Risk Rating

Very High	Unacceptable risk	Immediate action must be taken to reduce risk
High	Unacceptable risk	Action must be taken to reduce risk (0-3 months)
Moderate	Unacceptable risk	Action must be taken to reduce risk (0-6months)
Low	Acceptable risk	No action necessary

Description of activity:

Removal of packaging

Build machine

Test

Move to storage area

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Identified Hazards

Hazard Reference	Hazard Identified	Persons at Risk	Current control measure
#RA-05-11.1	Packaging	Operator Other employees Visitors	Rubbish is cleared by operator as the assembly progresses.
#RA-05-11.2	Manual Handling	Operator	Two persons to remove from pallet. Wheels on machine to push to storage area
#RA-05-11.3	Hand tools	Operator	All engineers are fully trained in correct use of tools All tools are visually checked before use.
#RA-05-11.4	Power cables	Operator Other employees	Power leads are not left plugged in unattended.
#RA-05-11.5	Electricity	Operator	Cables, sockets and plugs are visually inspected before use.

Risk Rating

Hazard Reference	Likelihood	Severity	Risk Rating	Action Required to Reduce Risk?
#RA-05-11.1	Likely	Lost time injury	Moderate	Yes
#RA-05-11.2	Likely	Lost time injury	Moderate	Yes
#RA-05-11.3	Unlikely	Minor Injury	Low	No
#RA-05-11.4	Likely	Serious Injury	High	Yes
#RA-05-11.5	Unlikely	Death	Low	No

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Remedial Actions

Hazard Reference	Action Required	Target Date	Date Completed	Signature:
#RA-05-11.	Safe systems of work/method statements need to be produced and implemented for this activity.	0-6 months August 05		
#RA-05-11.1	Safety gloves should be provided for use when carrying out the removal of packaging. An assessment should be made to confirm the correct type of glove for the activity. The work area should be cordoned off to prevent access to any other person.	0-3 months May 05		
#RA-05-11.2	Carry out a manual handling assessment. Implement appropriate control measures. Provide training and instruction on the outcome of the assessment.	0-3 months May 05		
#RA-05-11.4	The work area should be cordoned off to prevent access to any other person.	0-3 months May 05		